



**SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



521A

FROM: Regional Park & Open-Space District

SUBMITTAL DATE:
1/26/11

SUBJECT: Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District;
Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and
Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

RECOMMENDED MOTION: That the Board approves and:

1. Adopts Resolution No.2011-6, establishing County Policy A-21 as Riverside County Regional Park and Open-Space District (District) Policy;
2. Adopts Resolution No. 2011-7, Establishing a Riverside County Regional Park and Open-Space Off-Highway Vehicle Recreation Commission to advise the District Board of Directors; and
3. Adopts Resolution No. 2011-8 which amends and replaces Res. 94-3 and Res. No. 2005-3 to govern the District Advisory Commission.

BACKGROUND: (continued on page 2)

2011-020D

Scott Bangle, General Manager

**FINANCIAL
DATA
N/A**

Current F.Y. Total Cost:	\$
Current F.Y. Net County Cost:	\$
Annual Net County Cost:	\$

In Current Year Budget:
Budget Adjustment:
For Fiscal Year:

SOURCE OF FUNDS:

Positions To Be Deleted Per A-30	☐
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Requires 4/5 Vote	☐
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C.E.O. RECOMMENDATION:

APPROVE

BY:

Alex Gann

County Executive Office Signature

FORM APPROVED COUNTY COUNCIL
BY:
LARISA RUCKENNA
Departmental Concurrence

Policy ☒ Policy ☒

Consent ☐ Consent ☐

Dep't Recomm.:
Per/Exec. Off.:

Prev. Agn. Ref.: 1/13/09, 3.9

District: All

Agenda Number:

DISTRICT

13.3

SUBJECT: Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District;
Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and
Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

BACKGROUND:

An Off Highway Vehicle (OHV) Commission was established in 2006 under the Riverside County Planning Department to advise and make recommendation to the Board of Supervisors concerning the identification of sites for OHV parks, site acquisition issues, range and use of candidate sites, and advice on public outreach for educational and informational purposes. The duration of the OHV Commission and its members' terms ended December 31, 2010, per M.O. 3.9, January 13, 2009.

As such, through Resolution 2011-7, the District recommends that an Off Highway Vehicle Recreation (OHVR) Commission be established under the District to serve in an advisory capacity to the District Board of Directors. It is also recommended that the recent members who served on the previous OHV Commission be appointed to now serve under the newly established OHVR Commission.

The purpose of the OHVR Commission will be to assist with planning, acquiring and developing for use off-highway vehicle parks within the County and District boundaries, as well as assisting with public outreach for the District.

Pursuant to Res. No. 2011-6 attached hereto, Board Policy A-21 will serve as By-laws for both District Commissions. Res. No. 2011-8 updates and clarifies the District Advisory Commission's formation resolution.

1 Riverside County
2 Regional Park and Open-Space District

Board of Directors

3 RESOLUTION No. 2011-6

4 Adopting and Incorporating
5 Riverside County Board of Supervisors' Policy A-21 as
6 Riverside County Regional Park and Open-Space District Policies

7 WHEREAS, the Riverside County Regional Park and Open-Space District
8 ("District") is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, Riverside County has promulgated a Board of Supervisor's Policy
10 Manual to guide Riverside County functions;

11 WHEREAS, District functions closely correspond to County functions in certain
12 respects;

13 WHEREAS, the District operates most efficiently and effectively by following
14 certain County Policies.

15 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the
16 Riverside County Regional Park and Open-Space District, in regular session assembled
17 on _____, 2011 that the Riverside County Board of Supervisors
18 Policy A-21 is hereby adopted by reference and is incorporated as District Policy A-21 in
19 the District Policy Manual.
20

21 BE IT FURTHER RESOLVED AND ORDERED that the operation of the District
22 and the District boards, commissions and committees shall be in compliance with the
23 procedures prescribed in Riverside County Board of Supervisors Policy A-21 as may be
24 amended from time to time, and with the specific provisions delineated below in this
25 Resolution.
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1 1. District Policy A-21 shall replace references to the "Board of
2 Supervisors" with "Riverside County Regional Park and Open-Space District Board of
3 Directors" as appropriate to effectuate the purpose of this Resolution.
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5 2. District Policy A-21 shall replace references to "County of
6 Riverside" with "District" as appropriate to effectuate the purpose of this Resolution.
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13 _____
President, Board of Directors

14 _____
Clerk of the Board

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16 Legal Authority: Board of Directors
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1 Riverside County

2 Regional Park and Open-Space District

Board of Directors

3 RESOLUTION No. 2011-7

4 Establishing the Riverside County
5 Regional Park and Open-Space District
6 Off-Highway Vehicle Recreation Commission

7 WHEREAS, the Riverside County Regional Park and Open-Space District
8 ("District") is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, the District may regulate Off-Highway Vehicles ("OHV") within the
10 District pursuant to Public Resources Code section 5558 and;

11 WHEREAS, the District may plan, acquire, develop, control and operate District
12 parks and open-space areas pursuant to Public Resources Code sections 5541 and
13 5541.2 and;

14 WHEREAS, the Board recognizes the need to establish a commission to
15 analyze, advise, and make recommendations to the District Board of Directors
16 concerning the planning, acquisition, development and use of OHV parks within the
17 District.
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20 BE IT RESOLVED by the Board of Directors of the County of Riverside, State of
21 California, in regular session assembled on _____, 2011 that the
22 Riverside County Regional Park and Open-Space District Off-Highway Vehicle
23 Recreation Commission ("OHVR Commission") is hereby created.
24

25 BE IT FURTHER RESOLVED AND ORDERED that the operation of the OHVR
26 Commission shall be in compliance with the rules, regulations and procedures
27 prescribed in Riverside County Board of Directors Policy A-21 and with the specific
28 provisions delineated below in this Resolution.

1 1. PURPOSE: It shall be the purpose of the OHV Commission to
2 advise and make recommendations to the District Board of Directors concerning the
3 planning, acquisition, development and use of OHVR parks within the District.
4

5 2. MEMBERS: The OHVR Commission shall consist of five (5)
6 members, each of whom shall be appointed and serve at the pleasure of the Board of
7 Directors. All appointees shall be at least 18 years of age, shall reside within Riverside
8 County, and shall serve without compensation, except for mileage at approved
9 Riverside County reimbursement rates to attend scheduled meetings.
10

11 Initial Members Shall Include:

- 12 i. Michelle Randall
- 13 ii. Jon Christensen
- 14 iii. Anthony Migliore
- 15 iv. Ryan Stendell
- 16 v. Meg Grossglass

17 3. TERMS: The terms of the OHVR Commission members shall be for
18 not less than two (2) years and not more than (4) four years from the last preceding July
19 1 at the Board of Directors' discretion, shall expire on an alternating basis, and may be
20 renewed for successive terms.

21 5. SECRETARY: The Riverside County Regional Park and Open-
22 Space District General Manager, or his/her designee, shall serve as Secretary of the
23 OHVR Commission and shall be responsible for performing the duties specified in
24 Board of Directors Policy A-21.
25

26 6. MEETINGS: The OHVR Commission shall meet no less than four
27 (4) times a year, with the primary meeting place to be the Riverside County Regional
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1 Park and Open- Space District headquarters, with alternate meeting locations at publicly
2 accessible facilities within District boundaries as determined by the OHVR Commission.

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4 7. GOVERNANCE: The OHVR Commission shall be bound and
5 governed by the provisions of the Ralph M. Brown Act and all other applicable
6 Resolutions, laws, ordinances, rules, and applicable District policies.

7 8. BOARD POLICY NO. A-21. The provisions of Riverside
8 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and
9 Procedures for Advisory Committees, Boards and Commissions of the County of
10 Riverside" are incorporated herein to this resolution by reference, and are intended as
11 guidance for the OHVR Commission in carrying out its duties.
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President, Board of Directors

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Clerk of the Board

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19 Legal Authority: Board of Directors
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3 RESOLUTION No. 2011-8

4 Riverside County Regional Park and Open-Space
5 District Advisory Commission

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7 WHEREAS, the Riverside County Regional Park and Open-Space District
8 ("District") is established pursuant to Public Resources Code section 5506.7; and

9 WHEREAS, the Board of Directors of the Riverside County Regional Park
10 and Open-Space District approved Resolutions No. 94-3 and 2005-3 ("Formation
11 Resolutions") establishing a Riverside County Regional Park and Open-Space District
12 Advisory Commission to advise District development pursuant to Public Resources
13 Code sections 5541 and 5541.2; and

14
15 WHEREAS subsequent changes to Board policies regarding advisory
16 committees, boards and commissions necessitate revisions to the Formation
17 Resolutions and the Regional Park and Open-Space District Advisory Commission's
18 Bylaws.

19
20 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the
21 Riverside County Regional Park and Open-Space District, State of California, in regular
22 session assembled on _____ 2011, that all previous Formation Resolutions
23 and Bylaws pertaining to the Commission are hereby rescinded.

24
25 BE IT FURTHER RESOLVED AND ORDERED that the operation of the
26 Commission shall be in compliance with the rules, regulations and procedures
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1 prescribed in Riverside County Board of Directors Policy A-21 ("Policy A-21") and with
2 the specific provisions as stated herein.

3 1. PURPOSE: It shall be the purpose of the Riverside County
4 Regional Park and Open-Space District Advisory Commission ("Commission") to advise
5 and make recommendations to the Board of Directors concerning the planning,
6 acquisition, development and use of parks and open space for a comprehensive system
7 of parks and open space for the County of Riverside. The Commission is further
8 charged to advise and recommend to the Board of Directors the most economical and
9 efficient method for the acquisition, development, maintenance, and promotion of
10 regional recreation trails.
11

12 2. MEMBERS: The Commission shall consist of 11 members, each
13 of whom shall be appointed and serve at the pleasure of the Board of Directors. All
14 appointees shall be at least 18 years of age, shall reside within the Riverside County,
15 and shall serve without compensation, except for mileage at approved Riverside County
16 reimbursement rates to attend scheduled meetings. The Board of Directors shall
17 appoint two members to represent each of the five supervisorial districts, except the
18 Director who represents the Fourth District shall appoint three members, one of whom
19 shall represent the Colorado River Valley portion of the County to include the area
20 surrounding the City of Blythe.
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22 3. TERMS: The terms of the Commission members shall be for not
23 less than two years and not more than four years from the last preceding July 1, shall
24 expire on an alternating basis, and may be renewed for successive terms.
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1 4. OFFICERS: At the first regular meeting on or after July 1 of each
2 year, the Commission shall elect a Chair and Vice Chair as specified in Board Policy A-
3 21, who shall perform the duties specified therein.

4 5. SECRETARY: The General Manager of the Regional Park and
5 Open-Space District, or his/her designee, shall serve as Secretary of the Commission
6 and shall be responsible for performing the duties specified in Board Policy A-21.
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8 6. MEETINGS: The Commission shall meet bi-monthly, with the
9 primary meeting place to be the Regional Park and Open-Space District headquarters,
10 with alternate meeting locations at publicly accessible facilities within District boundaries
11 as determined by the Commission.
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13 7. GOVERNANCE: The Commission shall be bound and governed by the
14 provisions of the Ralph M. Brown Act, Board Policy A-21, and all other applicable
15 Resolutions, laws, ordinances, rules, and District policies.

16 8. SUPERCESSION: This Resolution shall replace and supersede all
17 previous enabling resolutions.
18

19 9. BOARD POLICY NO. A-21. The provisions of Riverside
20 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and
21 Procedures for Advisory Committees, Boards and Commissions of the County of
22 Riverside" are incorporated herein to this resolution by reference, and are intended as
23 guidance for the Commission in carrying out its duties.
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26 _____
President, Board of Directors

27 _____
Clerk of the Board
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1 Legal Authority: Board of Directors

2 Date Established: June 28, 1994, Resolution 94-3

3 September 13, 2005, Resolution 2005-3
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