

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

A15



FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:
January 18, 2011

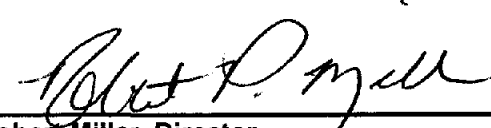
SUBJECT: Ratify the Third Amendment to Memorandum of Understanding No. (C24202) 07-065 with the City of Palm Desert for Animal Field Services to the City

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Third Amendment to Memorandum of Understanding (MOU) between the City of Palm Desert and the County of Riverside for services rendered during the period of July 1, 2008 through June 30, 2009 in the budgeted amount of \$104,470; and
- 2) Ratify the Third Amendment to MOU between the City of Palm Desert and the County of Riverside for the performance period of July 1, 2010 through June 30, 2011 in the amount of \$118,896; and
- 3) Authorize the Chairperson to execute three (3) original copies of the MOU on behalf of the County of Riverside.

Continued on Page 2:

RM: nd


Robert Miller, Director
Department of Animal Services

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$ 118,896	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: 100% funded by the City of Palm Desert

Positions To Be Deleted Per A-30	☒
Requires 4/5 Vote	☐

C.E.O. RECOMMENDATION:

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: DAVID H.K. HUFF
DATE: 1/25/11
Departmental Concurrence

☐ Consent
☒ Policy
☐ Consent
☒ Policy

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 11/24/09 item 3.46, 1/15/08
item 3.6, 3/13/07 item 3.10

District: 4

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.11

BACKGROUND:

The Department of Animal Services (DAS) has been providing animal field services for the City of Palm Desert (CITY) since 2003 in order to safeguard the CITY's domestic and wild animals, promote the humane treatment of animals, and enforce the CITY's Ordinances and State laws relating to animal control. The CITY's animals are housed at the County run shelter at the Coachella Valley Animal Campus.

The period of performance of July 1, 2008 through June 30, 2009 was not properly amended due to a misunderstanding in the original agreement. Therefore, notification is given to the Board of Supervisors at this time for services rendered.

FINANCIAL DATA:

This is a revenue MOU for Animal Field Services to the CITY.

**THIRD AMENDMENT
TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
RIVERSIDE COUNTY DEPARTMENT OF ANIMAL SERVICES
AND CITY OF PALM DESERT**

(Field Services to City)

That certain Memorandum of Understanding (MOU) between the County of Riverside through its Community Health Agency, Department of Animal Services (COUNTY) and City of Palm Desert (CITY), approved on January 15, 2008, amended for the first time effective date July 1, 2009, amended for the second time on August 27, 2009 by the Purchasing Agent, is hereby amended for the third time, effective July 1, 2010.

- Ratify the performance period for services rendered during July 1, 2008 through June 30, 2009 budgeted in the amount of one hundred four thousand, four hundred seventy dollars (\$104,470).
- Amend all references to the period of performance from July 1, 2009 through June 30, 2010 to July 1, 2010 through June 30, 2011.
- To decrease the estimated amount of compensation for Fiscal Year 2010/2011 from one hundred nineteen thousand, seventy seven dollars (\$119,077) to one hundred eighteen thousand, eight hundred ninety six dollars (\$118,896), including all expenses.
- To delete "Exhibit C – Fiscal Year Budget" in its entirety and replace it with "Exhibit C – Fiscal Year Budget", attached hereto;
- All other terms and conditions of this MOU are to remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY

CITY

By _____ By _____
_____, Chairman, Board of Supervisors

Print _____

Attest: Kecia Harper-Ihem, Clerk of the Board Attest _____

Date _____ Date _____

FORM APPROVED COUNTY COUNSEL

BY DAVID H.K. HUFF DATE 1/25/11

**CITY OF PALM DESERT
EXHIBIT C
FISCAL YEAR BUDGET 2010/2011**

Field Services:**Personnel**

Animal Control Officer

Salary	\$39,423
Benefits	\$19,613
Worker's Compensation	\$1,160

Sub-total Salaries/Benefits **\$60,196**

****Stand-by Animal Control Officer**

Time: @ 17 hours/mo. x \$55.00/hour x 12 mos.	\$11,220
Mileage: @ .50/mile x 300 miles/mo. x 12 mos.	\$1,800

Sub-total Stand-by Expense **\$13,020**

Total Personnel Expense – Field Services	\$73,216
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Supplies and Other Charges

Supplies and Other Charges (\$2,508.16 x 12 mos.) **\$30,098**
(Uniforms, communication equipment, hand tools, pharmaceuticals, over head, etc.)

Carpool Expense/Truck Lease/Maintenance (\$580.83 x 12 mos.) **\$6,970**

Animal Licensing Fee (1250 x \$5.85 per license) **\$7,312**

Trap Rentals (65 x \$20 per trap) **\$1,300**

Total Supplies/Other Charges – Field Services	\$45,680
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Veterinary Services Charges

Vaccine Clinic (2 times annually @ \$885.00 per clinic) **\$1,770**

Total Veterinary Services Charges:	\$1,770
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Grand Total – Field Services (Excluding Veterinary Services Charges)	\$118,896
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****Amounts are estimates and may change depending on actual use.**