

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

170A



FROM: County Counsel

SUBMITTAL DATE: January 8, 2007

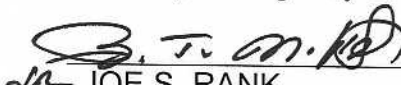
SUBJECT: Approval of the Conflict of Interest Code for the Riverside Community College District

RECOMMENDED MOTION: That the Board of Supervisors approve the amended Conflict of Interest Code submitted by the Riverside Community College District.

BACKGROUND: Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listing of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

The Riverside Community College District recently revised Appendix Exhibits "A" and "B" of its Conflict of Interest Code and has submitted it for approval by the Board of Supervisors as the code reviewing body.

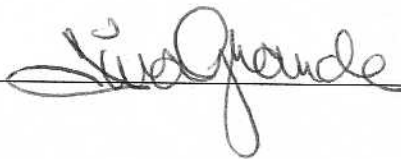
This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the Riverside Community College District's new revised code be approved and that the Clerk of the Board notify the Agency of the action taken.


JOE S. RANK
County Counsel

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature



☐ Policy
☐ Poli

☒ Consent
☒ Consent

Department Recommendation:

Per Executive Office:

Prev. Agn. ref.

Dist.

AGENDA NO.

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
RIVERSIDE COMMUNITY COLLEGE DISTRICT
(Amended December 12, 2006)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et. Seq.). [Regs. §18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments³

Members of the Board of Trustees

Chancellor

Vice Chancellor, Administration and Finance

Associate Vice Chancellor, Finance

Investment Consultants

³Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by §87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE/FUNCTION</u>	<u>DISCLOSURE CATEGORY</u> <u>ASSIGNED</u>
4faculty.org Project Manager	6
Activity Director, Hispanic Serving Institutions Title V	6
Assistant Custodial Manager	6
Assistant Dean, Library & Learning Resources	6
Assistant Director, Admissions and Records	6
Assistant Director, Financial Services	6
Assistant Director, Operations	6
Assistant Director, RCC Foundation	6
Assistant Grounds Manager	6
Associate Dean, Academic Innovative Programs/Occupational Ed.	6
Associate Dean, College Program Support	6
Associate Dean, Early Childhood Education	6
Associate Dean, Early Childhood Programs Education	6
Associate Dean, Governmental Relations, Grants and Contracts	6
Associate Dean, Teacher Preparation and Education Programs	6
Associate Director, Grant and Contract Services	6
Associate Director, Institutional Research	6
Associate Vice Chancellor, Facilities Planning Design & Construction	1, 2
Associate Vice Chancellor, Information Services	6
Associate Vice Chancellor, Institutional Effectiveness	6

DESIGNATED EMPLOYEES'
TITLE/FUNCTION

DISCLOSURE CATEGORY
ASSIGNED

Associate Vice Chancellor, Instruction	6
Associate Vice Chancellor, Public Affairs & Institutional Advancement	6
Associate Vice Chancellor, Student Services/Operations	6
Auxiliary Business Services Manager	1, 2
Budget Manager	5
Campaign Manager	6
Campus Administrative Support Center Manager	6
Community Education Supervisor	6
Construction Program Manager	3, 6
Custodial Manager	6
Dean of Education	6
Dean of Instruction	6
Dean, Public Safety Education and Training	6
Dean, Riverside School of the Arts	6
Dean, Student Services	6
Dean, Technology & Economic Development	6
Director, Administrative Services	5
Director, Administrative Support Center	6
Director, Capitol Planning	1, 2
Director, Center for Applied Competitive Technologies	6
Director, Center for International Students and Programs	6
Director, Center for International Trade and Development	1

DESIGNATED EMPLOYEES'
TITLE/FUNCTION

DISCLOSURE CATEGORY
ASSIGNED

Director, Chief of College Safety and Police	6
Director, Communications and Web Development	6
Director, Contracts, Compliance & Legal Services/ Assistant to the Chancellor	1, 2
Dean, Riverside School for the Arts	6
Director, Corporate and Business Development	6
Director, Design And Construction	1, 2
Director, Distance Education	6
Director, Diversity and Human Resources	6
Director, Fire Technology/Fire Academy Program	6
Director, Foster and Kinship Care Education Program	6
Director, Foster Youth Emancipation Program	6
Director, Gear Up	6
Director, Grants and Contract Services	6
Director, Hospitality/Culinary Arts Program	6
Director, Internal Audits	6
Director, Law Enforcement Training Programs	6
Director, Middle College High School	6
Director, Plant Operations and Maintenance	6
Director, Procurement Assistance Center	6
Director, RCC Foundation and Alumni Affairs	6
Director, Software Development	6
Director, Workforce Preparation Grants & Contracts	6

DESIGNATED EMPLOYEES'
TITLE/FUNCTION

DISCLOSURE CATEGORY
ASSIGNED

District Associate Dean, School of Nursing	6
District Controller	1, 2
District Dean Institutional Research	6
District Dean, Admissions and Records	6
District Dean, Disabled Student Programs and Services	6
District Dean, Occupational Education	6
District Dean, Open Campus	6
District Dean, Physical Education and Athletics	6
District Dean, School of Nursing	6
District Dean, Student Financial Services	6
District Dean, Workforce Development	6
District Dean/Director, Institutional Reporting and Academic Services	6
District Director, Diversity, Equity and Compliance	6
District Director, Health Services	6
District Director, Sports Information/Athletic Event Supervisor	6
EOPS Director	6
Executive Assistant to the Chancellor and Chief of Staff	1
Executive Dean, Technology and Learning Resources	6
Facilities Manager, Grounds and Projects	6
Food Services Manager	6
General Counsel	1, 2
Health Services Supervisor	6

DESIGNATED EMPLOYEES'
TITLE/FUNCTION

DISCLOSURE CATEGORY
ASSIGNED

Human Resources Administrative Manager	6
Instructional Media Center Manager	6
Instructor/Dean, Health Sciences Program	6
International Trade Specialist	6
Library Learning Resources Administrative Manager	6
Maintenance Manager	6
Maintenance Site Manager	6
Manager, Payroll	6
Microcomputer Support Supervisor	6
Network Manager	6
Outcomes Assessment Specialist	6
President, Moreno Valley Campus	1, 2
President, Norco Campus	1, 2
President, Riverside City College	1, 2
Producing/Artistic Director	1
Project Director, Developing Hispanic Service Institutions Grant	6
Project Director, Gateway to College	6
Purchasing Manager	5
Purchasing Specialist	5
Statewide Director, Center for International Trade Development	6
Supervisor/Sergeant, Safety and Police	6
Talent Search Director	6

DESIGNATED EMPLOYEES'
TITLE/FUNCTION

DISCLOSURE CATEGORY
ASSIGNED

Tri Tech Small Business Development Center Director	6
Trio Director	6
Vice Chancellor, Academic Affairs	6
Vice Chancellor, Diversity & Human Resources	6
Vice Chancellor, Student Services and Operations	6
Vice President, Academic Affairs	6
Vice President, Business Services	1, 2
Vice President, Educational Services	6
Vice President, Student Services	6
Warehouse Supervisor	6
Consultant ⁴	

⁴ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Chancellor, or designee, may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor's, or designee's, determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT B

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income located in, that do business in or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in, and sources of income from business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department, Unit or Division.